



# **ENVIRONMENTAL POLICY**

**QF 54**



+353 1 211 9900



[www.evcoms.com](http://www.evcoms.com)



[info@evcoms.com](mailto:info@evcoms.com)




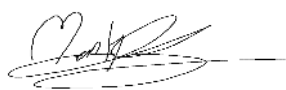
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**Document Control**

<b>Title</b>	Environmental Policy
<b>Version</b>	2.1

**Current Revision**

	<b>Written / Revised By</b>	<b>Reviewed and Approved for and on behalf of evcoms by</b>
<b>Name</b>	Emily Francis	Mark Evans
<b>Title</b>	OpEx Specialist	CEO
<b>Signature</b>		
<b>Signature Date</b>	04/01/2024	04/01/2024
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**Revision History**

Version	Date	Issued By	Status	Comments
1.0	21/01/2021	Mark Evans	Draft, Review and Publish	
1.1	06/07/2023	Emily Francis	Sensitivity info updated	
1.2	14/12/2023	E Francis	Draft	Incl E Kenny updates
1.0	14/12/2023	M Evans	Approved and published	
1.2	04/01/2024	M Evans	Approved and Published	Pollution ref added per audit

**Document Classification**

evcoms has classified this document as stated in the header. We do not wish for any third party other than that specifically tasked with its evaluation to have access to any content.

This document may contain sensitive information, which if were to be obtained by a competitor could place evcoms at a disadvantage.

We hope you look upon this statement favourably.

## **1.Mission Statement**

evcoms recognises that it has a responsibility to the environment beyond legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our business strategy and operating methods, with regular review points. We strive to uphold the principles outlined in ISO 14001:2015. We will encourage customers, suppliers and other stakeholders to do the same.

## **2.Responsibility**

Mark Evans is responsible for ensuring that the environmental policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objectives of the policy are met.

## **3.Policy Aims**

We endeavour to:

- Comply with and exceed all relevant regulatory requirements.
- Continually improve and monitor environmental performance.
- Continually improve and reduce environmental impacts.
- Incorporate environmental factors into business decisions.
- We will identify and assess environmental risks associated with our operations and take proactive measures to prevent or mitigate any adverse environmental impacts.
- Increase employee awareness and training.

## **4.Recycling Electrical Goods**

evcoms are registered with WEEE Ireland. Where agreed, evcoms will remove old equipment from customer sites when installing new equipment and WEEE Ireland will collect the old equipment from evcoms HQ in Baltinglass, Co. Wicklow.

## **5.Paper**

- We will minimise the use of paper in the office.
- We will reduce packaging as much as possible.

- We will seek to buy recycled and recyclable paper products.
- We will reuse and recycle all paper where possible

## **6. Energy & Water**

- We will seek to reduce the amount of energy used as much as possible.
- Lights and electrical equipment will be switched off when not in use.
- Heating will be adjusted with energy consumption in mind.
- The energy consumption and efficiency of new products will be taken into account when purchasing
- We will endeavour to reduce pollution and our carbon footprint.

## **7. Office Supplies**

- We will evaluate if the need can be met in another way.
- We will evaluate if renting/sharing is an option before purchasing equipment.
- We will evaluate the environmental impact of any new products we intend to purchase.
- We will favour more environmentally friendly and efficient products wherever possible.
- We will reuse and recycle everything we are able to.

## **8. Transportation**

- We will reduce the need to travel, restricting to necessity trips only.
- We will promote the use of travel alternatives such as e-mail or video/phone conferencing.
- We will make additional efforts to accommodate the needs of those using public transport or bicycles.
- We will favour 'green' vehicles and maintain them rigorously to ensure ongoing efficiency

## **9. Maintenance & Cleaning**

- Cleaning materials used will be as environmentally friendly as possible.

- Materials used in office refurbishment will be as environmentally friendly as possible.
- We will only use licensed and appropriate organisations to dispose of waste.

## **10. Monitoring & Improvement**

- We will comply with and exceed all relevant regulatory requirements.
- We will continually improve and monitor environmental performance.
- We will continually improve and reduce environmental impacts.
- We will incorporate environmental factors into business decisions.
- We will increase employee awareness through training.
- We will review this policy and any related business issues at our monthly management meetings.

## **11. Continuous Improvement**

- We will regularly review and enhance our environmental management system to ensure its effectiveness and alignment with ISO 14001:2015 requirements.
- We encourage employee involvement in identifying and implementing improvement opportunities.

## **12. Culture**

- We will involve staff in the implementation of this policy, for greater commitment and improved performance.
- We will update this policy at least once annually in consultation with staff and other stakeholders where necessary.
- We will provide staff with relevant environmental training.
- We will work with suppliers, contractors and sub-contractors to improve their environmental performance.
- We will use local labour and materials where available to reduce CO2 and help the community.

Signed: 

Name: Mark Evans



Position: CEO

Date: 14/12/2023